

# **HICKORY TOWNSHIP ORGANIZATION MEETING**

## **JANUARY 5, 2026**

The Hickory Township Board of Supervisors reorganization meeting was called to order at 7:00 p.m. by Supervisor Fabian announcing that the first order of business was to appoint a Chairman of the Board of Supervisors to conduct business for this meeting.

Supervisor Hall nominated Supervisor Fabian to serve as chair pro tem and asked for a vote on said nomination. Hall-yea, Fabian-yea, Brown-yea.

Motion of Chair pro tem Fabian to name Lisa Schlemmer as the temporary Secretary to record the motions called by the chair pro tem in the interest of appointing the Chairman of the Board of Supervisors. Motion seconded by Supervisor Hall. All in favor. Motion carried.

Chair pro tem asked for nominations for Chair of the Board of Supervisors. Supervisor Hall made a motion to name Supervisor Fabian as Chair. Supervisor Brown seconded the motion. All in favor. Motion carried.

Supervisors Present: Christopher J. Fabian  
Michael E. Hall  
Randy L. Brown

Staff Present: Lisa Schlemmer - Secretary/Treasurer

Other Attendees: Dlosie Brown Michael Dillow  
Tom McCormick, Jr. Tom McCormick, Sr.  
Josh Latore Andrew Richards  
Phineas J. Byler Lori Zulauf  
Bill Dean Tom Houston

		Motion	2 <sup>nd</sup>	Vote
BOARD OF SUPERVISORS:				
<ul style="list-style-type: none"> <li>• Vice Chair: Michael E. Hall</li> <li>• Regular Monthly Meetings: 1<sup>st</sup> Monday of the month @7:00 PM unless the Monday shall fall upon a holiday in which case the meeting shall be held the Tuesday following the holiday.</li> </ul>		CF RB	MC	
SECRETARY/TREASURER: Lisa L. Schlemmer pay +\$0.60/hr. (3% COLA); 2 vacation days; 2 personal/sick days		CF MH	RB CF	MC MC
SOLICITOR: Jason Medure, Esquire @ \$ 125.00/hr.		MH	RB	MC
DEPOSITORY: First National Bank		CF	RB	MC
PLANNING COMMISSION:				
<ul style="list-style-type: none"> <li>• Board position(s): <i>No discussion. Motion to table.</i></li> <li>• Regular Monthly Meetings: 3<sup>rd</sup> Thursday of the month @ 7:00 PM as long as business has been presented for consideration. Business must be presented to the Township by noon on the 1<sup>st</sup> day of the month for Planning to meet.</li> </ul>		MH CF	RB MH	MC MC
LHMA SEWER AUTHORITY BOARD: Mark Figurelli		MH	CF	MC
SEWER ENFORCEMENT: Maurice Waltz Planners & Consultants & approve the 2026 Waltz SEO Fee Schedule		MH CF	RB MH	MC MC
VACANCY BOARD CHAIR: Lori Zulauf		MH	RB	MC
ROADMASTER: Michael E. Hall		CF	RB	MC

ZONING/CODE OFFICER: Lisa L. Schlemmer	CF	MH	MC
ZONING HEARING BOARD:			
• Board: Todd Chamberlain	MH	RB	MC
• Nonconforming Use Hearing fee \$1,000.00 + court reporting service	MH	CF	MC
• Zoning Appeal Hrg. \$1,000.00 (includes court reporting service)	MH	CF	MC
ENGINEERS: Frank B. Taylor Engineering (Resolution 2026-1 )	MH	CF	MC
The Gateway Engineers, Inc. (Resolution 2026-2)	MH	RB	MC
ALTERNATE ENGINEER: Christian Fulkman/Crystalaire Consulting, LLC (Resolution 2026-3)	MH	RB	MC
AUDITOR VACANCY: Lori Zulauf	MH	RB	MC
AUDITING FIRM: William M. Hauser, CPA, LLC (Resolution 2026-4)	MH	CF	MC
HICKORY TWP. PARK AUTHORITY BOARD: Tom Robinson	RB	CF	MC
TREASURER'S BOND: \$1,200,000.00	MH	CF	MC
NECESSARY PURCHASE LIMIT: \$1,000.00/day	MH	CF	MC
MILEAGE REIMBURSEMENT: 72.5 cents per mile (Resolution 2026-5)	CF	MH	MC
PSATS ANNUAL CONFERENCE:			
Approve wage, mileage & expense reimbursement	MH	RB	MC
2026 Township voting delegate: _____ Motion to table naming the voting delegate until it is decided if anyone will attend the 2026 PSATS Conference.	MH	CF	MC
Approve 2026 membership dues of \$1,093.00	CF	MH	MC
UCC BUILDING INSPECTOR: T.W. McCosby, LLC & approve their 2026 Agreement and fee schedule	MH	CF	MC MC
TEMPORARY STRUCTURE FEE: \$ .00 Short discussion. Motion to table.	CF	RB	MC
HICKORY TOWNSHIP 2026 FEE SCHEDULE*	MH	CF	MC
* Supervisors requested updated printing prices for the Zoning Ordinance booklet. The fee will remain the same until they determine if adjustments are needed to cover costs.			
* Lori Zulauf asked that the \$10.00 adjoining parcel fee for tax certifications be made "optional". Board of Supervisors will review and consider as well as discuss this with the new Tax Collector.			
Motion to adjourn @ 7:31 PM.	MH	CF	MC

**HICKORY TOWNSHIP BOARD OF SUPERVISORS**  
**REGULAR MONTHLY MEETING**  
**January 5, 2026**

The regular monthly meeting of the Hickory Township Board of Supervisors was called to order at 7:00 p.m. by Chairman, Christopher J. Fabian.

Supervisors Present: Christopher J. Fabian  
 Michael E. Hall  
 Randy L. Brown

Staff Present: Lisa Schlemmer - Secretary/Treasurer

<u>Other Attendees:</u>	Dlosie Brown Tom McCormick, Jr. Andrew Richards Phineas J. Byler	Michael Dillow Tom McCormick, Sr. Tom Houston	Bill Dean Josh Latore Lori Zulauf
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Supervisor Hall made a motion to accept the December 1, 2025 meeting minutes without correction. Motion was seconded by Supervisor Fabian. All in favor. Motion carried.

The December Treasurer's Report was read. Supervisor Hall made the motion to accept the Treasurer's report and pay all regular bills, incoming bills and payroll. Motion was seconded by Supervisor Brown. All in favor. Motion carried.

**Building Permits:**

Applicant	Address	Proposed Improvement
Sherri A. McKnight	232 Fairground Road	New double wide mobile home on concrete piers

**Announcements:** LIHEAP season runs from December 3, 2025-April 10, 2026. Information on this program has been posted to the Township bulletin board. Households can apply online at [www.compass.state.pa.us](http://www.compass.state.pa.us) or request an application by calling 1-866-857-7095. Please see the state's LIHEAP resource page <https://liheap.dhs.pa.gov>.

**Public Comments:** Tom McCormick stated his interest in having the Hickory VFD buy a new QRS truck. He wants to build a utility truck that a member of the VFD can drive to and from calls and keep at their home. He said that the VFD had 32 total calls last month, but did not expand on what number of those calls would've been QRS calls. He has not discussed this with the Hickory VFD members yet and is not sure exactly what type of truck he wants. He recently learned that the Westmoreland COG gave a Westmoreland fire company \$40,000.00 to buy a new QRS truck. He asked if there was any COG money that he can apply for to pay for a new truck. A short discussion continued about the Lawrence County COG (n/k/a the League of Municipalities), COSTARS discounted pricing, etc. Purchase of this new truck is premature, lacking equipment description, outfitting, pricing, etc. Mr. McCormick was encouraged to do more research, speak with the Hickory VFD and then bring it to the Township. The Township pays all liability and auto insurance for the Hickory VFD. Thus, it is important to be aware of any condition that may impact to insurance coverage, such as a truck staying at someone's personal residence.

**New Business:** Supervisor Hall made a motion to approve an agreement with the Laurel School District to provide salt and anti-skid materials at the rate of \$27.50/ton. Motion was seconded by Supervisor Fabian. All in favor. Motion carried.

There was a discussion about purchasing a laptop and the needs of the Township. The Township has one desktop computer. Supervisor Hall made a motion to approve the purchase of a laptop and compatible software. Spending limit was set as \$2,500.00. Motion was seconded by Supervisor Brown. All in favor. Motion carried.

Supervisor Hall has been researching the cost of purchasing a dump truck that is non-CDL (under 26,000 lbs.). He read some quotes that he had collected last quarter. A new MAC would cost \$196,271.60. Discussion continued about how long it would take to get the truck after the order is placed, pricing changes and seeking County Aid to assist with the purchase. Supervisor Hall will get updated pricing for further consideration at a later date.

The supervisors intend to meet with the township engineers to review Township road conditions to determine which projects should be addressed this year. It is Supervisor Hall's opinion that at minimum, everything that was paved in 2025 should be sealed with tar & chip.

Supervisor Hall made a motion requiring Planning Commission and Zoning Hearing Board members to attend meetings in person to be eligible for meeting attendance pay. Supervisor Fabian mentioned that it is important for those boards to be physically present to review the breadth of plans, drawings and information that is presented for their consideration. Motion seconded by Supervisor Brown. All in favor. Motion carried.

There was a short discussion about the importance of municipal operations training for newly elected Supervisors. Supervisor Fabian offered insight on his positive learning experience at PSATS Boot Camp and the PSATS Conference. Supervisor Fabian made a motion requiring all newly elected Supervisors to undergo training such as PSATS Boot Camp or comparable training, at the discretion of the Board of Supervisors. Motion seconded by Supervisor Hall. All in favor. Motion carried.

Supervisor Fabian made a motion requiring appointed employees and board members to attend municipal training courses at the discretion of the Board of Supervisors. Motion seconded by Supervisor Hall. All in favor. Motion carried.

The Township's Comprehensive Plan and SALDO are in dire need of being updated, as they have stood without change since 1963. Supervisor Hall made a motion to meet with township engineers and/or firms with experience on this topic, as well as meet with grant officials to get a definitive plan on the steps, costs and requirements for this project. Motion seconded by Supervisor Brown. All in favor. Motion carried.

Municipalities under 50,000 in population must update public websites to be ADA compliant by April 26, 2027. Supervisor Fabian made a motion to meet with various professional IT services to find out what needs to be updated to make the Township website compliant. Motion seconded by Supervisor Hall. All in favor. Motion carried.

There was a short discussion about a data center development ordinance. The Supervisors intend to speak with the Solicitor to get direction on this topic.

The landscaping in the front of the Township building needs to be redone. Supervisor Hall made a motion to contact landscapers to have them evaluate the area and submit planting recommendations and quotes for further consideration. Motion seconded by Supervisor Fabian. All in favor. Motion carried.

The following outgoing officials were recognized for their service to the Township. Letters of appreciation were read as they were presented with service certificates and plaques. We wish them the best with whatever is next on their horizons.

Bill Dean	18 years as Township Supervisor
Lori Sickafuse Zulauf	12 years as Township Tax Collector
Don Rogers	21 years on Planning Commission, serving as Secretary for a most of that time
Kevin Mahoney	10 years on Planning Commission

Supervisor Hall made the motion to adjourn the meeting at 8:07 P.M. Motion seconded by Supervisor Fabian. All in favor. Motion carried.